



GONDWANA UNIVERSITY GADCHIROLI

Ordinance No.77 of 2017

EXAMINATIONS LEADING TO THE POST GRADUATE DEGREE COURSE (MASTER OF BUSINESS ADMINISTRATION) IN THE FACULTY OF COMMERCE WITH SEMESTER PATTERN & CHOICE BASED CREDIT SYSTEM Ordinance, 2017.

WHEREAS, it is expedient to prepare an ordinance in respect of Examinations leading to the Post Graduate Degree of Master of Business Administration in the Faculty of commerce with semester pattern & Choice based credit system, for the purpose hereinafter appearing, the Management council is hereby pleased to make the following Ordinance:-

1. This Ordinance may be called **“Examinations leading to the Post Graduate Degree of Master of Business Administration in the Faculty of Commerce with semester pattern & choice based credit system Ordinance,2017.”**
2. This Ordinance shall come in to force with effect from the date of its making by the management council.
3. The duration of M.B.A. course shall be of Two years consisting Semester-I & II in first year and Semester-III & IV in second year. In semester I & II the student has to pursue core courses and compulsory foundation courses. However in semester III the student has to pursue the core courses, compulsory foundation courses and elective courses. In semester IV the student has to pursue the courses of specializations chosen in semester III.
4. Subject to his compliance with the provisions of this Ordinance and of other ordinances in force from time to time, an applicant for admission to this course shall have passed degree examination of Gondwana University, Gadchiroli or of any other recognized University equivalent thereto with 50% aggregate marks for open category and 45% marks (aggregate) for Backward Class candidates or as notified by the state Government from time to time. Provided that Students admitted through Common Entrance Test (CET) conducted by Directorate of Technical Education or any other entrance examination conducted by competent authority approved by the Directorate of Technical Education and fulfilling the eligibility conditions prescribed by the Gondwana University shall only be admitted to this Course.
5. The Examinations for Semesters I, II, III and IV shall be held twice in a year at such places and on such dates as may be fixed by the University.
6. The fees for examination shall be as prescribed by the Gondwana University Gadchiroli from time to time.
7. Applicant for the examination prosecuting a regular course of study leading to the Master Degree in Business Administration shall not be permitted to join any other course in this University or any other University simultaneously.
- 8. Choice based Credit System of evaluation :-**
 - a) The M.B.A. programme shall consist of **Thirty Courses** (Papers or Subjects in old terminology) and a project in any of the specialization area opted by the student from elective foundation or elective courses.
 - b) The student shall have a choice available in “Elective Foundation” and “Elective Courses” in semester III. From both of these, the student has to select either two

specializations from group 1 i.e. A/B/C or one from each group i.e. either A/B/C from group 1 or D/E/F/G/H/I/J from group 2.

- c) The courses are segregated in two groups viz. Hard core or Compulsory courses (Comprising of basic subjects of Business Management) and foundation specialization (Subjects oriented towards Competency building in various functional areas of Business Management).
- d) A candidate for M.B.A. can choose only groups of specialization available in third semester. Such candidate can choose either both specialization groups from elective foundation or one group each from elective foundation and elective specializations. He / She has to pursue two (2) subjects in third semester, and three subjects in fourth semester from each group of specialization chosen by him /her during third semester.

Group 1 (Elective Foundation)	A.Marketing Management	Specialization-I/ Specialization-II
	B.Financial Management	Specialization-I/ Specialization-II
	C.Human Resource Management	Specialization-I/ Specialization-II
Group 2 (Elective)	D.Information Technology Management	Specialization-II
	E.HealthCare Management	Specialization-II
	F.International Business Management	Specialization-II
	G.Operations Management	Specialization-II
	H.Banking & Financial Services Mgmt.	Specialization-II
	I.Agri Business Management	Specialization-II
	J.Power Management	Specialization-II

Note: The affiliated Management Institutes / Colleges/ Departments shall declare the Specialization it is offering before the commencement of admission process of Semester -I in their Information Brochure and web-site and communicate the same to the University well in advance. The Institute will offer the Specialization proposed only if minimum **FIVE** students opt for the same

Summary of the Total Marks and Credits

e)

Sr. No.		University Examination	Tutorial Hours	Total Hours	Marks			Credits
					End Exam.	Assessment	Total	
1	Semester - I	230	90	320	560	240	800	32
2	Semester - II	230	90	320	560	240	800	32
3	Semester - III	235	85	320	560	240	800	36
4	Semester - IV	180	60	240	620	180	800	40
Total		875	325	1200	2300	900	3200	140

- f) The Semester End written examination of all the subjects & specialization courses shall be conducted by the University.
- g) The performance of the learners will be evaluated in two Components, One component will be the continuous assessment by the institute (Internal assessment) component carrying 30% marks and the second component will be the Semester wise End Examination carrying 70% marks. The allocation of marks for the Internal Assessment and Semester End Examination will be as shown below:

1a	Two periodical class tests/ case study to be conducted in the given semester	15 marks
1b	An assignment based on curriculum to be assessed by the teacher concerned	05 marks
1c	Active participation in routine class instructional deliveries	05 marks
1d	Overall conduct as a responsible learner, mannerism and articulation and exhibition of leadership qualities in organizing related academic activities	05 marks
1	Internal assessment Total marks	30
2	Semester wise End Examination marks	70
Total marks per course		100

- Marks for internal assessment awarded on the basis of tests, assignment etc. as determined by the teacher in the respective subject and moderated by the Director shall be notified on the college notice board for information of the students and it shall be communicated to the University 5 days before the commencement of the End Semester examination.
- The college shall preserve the answer sheets and assignments submitted by

the students for at least one academic year, while the summery of the internal marks to be preserved as a permanent record.

- An unsuccessful examinee at the any Internal shall be eligible for re-examination on payment of a fresh Examination fee prescribed by the University.

h) Summer Training: At the end of second semester, all students will have to undergo summer training of 8-10weeks with an industrial, business or service organization by taking a project study. The condition of successfully completing the programme shall not be deemed to have been satisfied unless a student undergoes summer training under the supervision of the department in organization as approved by the Director/ Principal/ Head / Faculty from time to time. Alternatively Director/ Principal/ Head / Faculty of the Department/ College/ Institute may allocate the sector/ industry/ company specific project to the individual student. Each student will be required to submit a project report to the Department/ College/ Institute for the work undertaken during this period within three weeks of commencement of the third semester for the purpose of evaluation in the third semester. .

i) Conversion of Marks to Grades and Calculations of GPA (Grade Point Average) and CGPA (Cumulative Grade Point Average):In the Credit and Grade Point System, the assessment of individual Course in the concerned examination will be on the basis of marks only, but the marks shall later be converted into Grades by mechanism wherein the overall performance of the Learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviations and formulae used are as follows:-

Abbreviations and Formulae Used

G: Grade

GP: Grade Points

C: Credits

CP: Credit Points

CG: Credits X Grades (Product of credits & Grades)

$SGPA = \frac{\sum CG}{\sum C}$: (Sum of Product of Credits & Grades points) / $\sum C$: (Sum of Credits points)

SGPA: Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA: Cumulative Grade Point Average shall be calculated for the entire Programme by considering all the semesters taken together.

While calculating the CG the value of Grade Point 1 shall be consider Zero (0) in case of learners who failed in the concerned course i.e. obtained the marks below 50.

After calculating the SGPA for an individual semester and the CGPA for entire

programme, the value can be matched with the grade in the Grade Point table as per the TEN (10) Points Grading System and expressed as a single designated GRADE such as O, A+, A, B+, B & F.

MARKS SCORED	Grade Points (on 10 point scale)	Grade	Remark
85 AND ABOVE	10	O	Outstanding
70 to less than 85	9	A+	Excellent
60 to less than 70	8	A	Very Good
55 to less than 60	7	B+	Good
50 to less than 55	6	B	Average
Less than 50	0	F	Fail
Absent in Examination	0	Ab	Absent

Note: Final Mark List will only show the Grade Points & Grades.

Provision governing the award of grace marks for passing an examination, securing higher Grades shall apply to the examination.

9. Project Work will be compulsory for each student appearing at the semester- IV (M.B.A) Examination.

(i) Project shall carry 200 marks as follows-

	Marks
Project work	100
Seminar and open defense evaluation	50
Viva-voce	50
TOTAL	200

- (ii) For Project work/Research work:- A batch of **Thirty** students per guide /supervisor has to be allotted by the Institute.
- (iii) A copy of Project work (Printed or Type Written) shall be submitted to college, at Fifteen Days prior to the date of commencement of Semester-IV Examination, which will be retained by the college/Department for internal evaluation purpose
- (iv) A Candidate shall submit with his/her project work, a certificate from the Supervisor to the effect- That the candidate has satisfactorily completed the Project work for not less than one session and that the Project work is the result of the candidate own work and is of sufficiently high standard to warrant its presentation for examination.
- (v) Candidate shall submit his declaration that the Project is the result of his own research work and the same has not been previously submitted to any

examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.

- (vi) The Project work shall be evaluated through seminar and open defense and Viva-voce at the College/ Department by one External Examiner & One internal examiner appointed by the University immediately after Semester-IV End Examination.

10. The scope of the subject, percentage of passing in theory and project will be governed as per following rules:

- i) In order to pass at the Semester I, II, III & IV examinations an examinee shall obtain not less than 50% marks or B grade in each head of passing of every paper, that is to say combinely in the Semester wise End examination , internal evaluation and in two heads of passing of project work.(Appendices – A,B,C & D)
- ii) The results of successful candidates at the end of semester-IV shall be classified on the basis of CGPA obtained in all the four semesters.
- iii) The candidate who has passed all the semester examination in the first attempt is eligible for ranks, provided he secure Grade A and above.
- iv) The results of the candidates who have passed the Semester-IV examination but not passed the lower semester examinations shall be declared as NCL (not completed lower semester examinations). Such candidates shall be eligible for the Degree only after completion of all the lower semester examinations.
- v) An unsuccessful examinee at the any semester wise end examination shall be eligible for re-examination on payment of a fresh Examination fee prescribed by the University.

11. Promotion to next Higher Semester (ATKT):-

- i) An unsuccessful examinee at the any semester examination shall be ALLOWED TO KEEP TERM in next higher semester in accordance with the following table:

Table

Admission to Semester	Candidate should have passed in following examination	Candidate should have competed the term and appeared in at least one Theory Paper	Candidate should have passed at least 50% courses of following examinations
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I Semester	Degree examination	-----	-----
II Semester	-----	Semester-I	-----
III Semester	-----	-----	Semester- I&II
IV Semester	-----	Semester-III	-----

ii) No person shall be admitted to this Programme, if he has already passed the same Programme or a Programme of any other statutory University (which has been recognized as equivalent to this programme.)

iii) A candidate who fails in any of the semester examination may be permitted to take the examination again at a subsequent appearance as per the syllabus and scheme of examination in vogue at the time the candidate took the examination for the first time. This facility shall be limited to the following two years. iv) Examinee successful at the Semester I, II, III and IV examinations shall, on payment of the prescribed fee, receive a Degree in the prescribed form signed by the Vice-Chancellor.

12. Guidelines for Setting Question Papers of Semester I, II, III & IV End Examinations :-

- a) The question paper shall be set in such a manner so as to cover the complete syllabus as prescribed by the University.
- b) The duration of the Semester wise End Examination shall be 3.00 Hours per course.
- c) Question No. 1-10 : 10 long answer (Three Hundred words Approximately) questions carrying 14 marks each covering the complete syllabus, out of which the student is required to attempt five questions
- d) The evaluation of the Semester IV Project work internal assessment shall be conducted at Institute / Department by the respective subject teacher.
- e) The result for these examinations shall be declared within time limit as per University norms and be communicated to the University within stipulated time.
- f) The record of conduct of such examination, evaluation and results shall be maintained for a period of at least **One year** by the respective Institute / Department for the verification by the competent authority.

13. Not Fit for the Course:

If an examinee fails to pass the M.B.A. programme within FIVE successive years from the date of his/her admission he/she shall be declared Not Fit for the Course (NFC), and shall not be allowed to appear for any previous examination of the programme.

14. The provisions of Ordinance to provide grace marks for passing in a particular head and regarding improvement of Division (Higher class) and Condonation of Deficiency of

marks in a subject in the Faculty of Commerce shall apply to each examination under this Ordinance.

15. Every student have right to challenge the evaluation, if he/she failed in such paper of any doubt in his/her Scoring as per the provisions made in respective ordinance by the Affiliating University.

The provision regarding Revaluation/Challenge to valuation for the given subject of a particular End Semester Examination shall be applicable as specified in the relevant ordinance.

16. Miscellaneous Industrial Tour: To make students understand the various aspects of business; college/ Institute/ Department may organize industrial visits to the industrial/ business houses.

(Statement of Object and reasons)

The Vice chancellor had issued Direction No.205 of 2016 Dated 24/08/2016 in respect of “Examinations leading to the Post Graduate Degree Course(Master of Business Administration) in the Faculty of Commerce with semester pattern & choice based credit system, Direction,2016.”

The above mentioned Direction No. is required to be converted into an ordinance as per provision made under the Maharashtra Universities Act, 1994 hence this Draft ordinance is prepared for its consideration by the Academic council and the Management Council of the Gondwana University, Gadchiroli.

GONDWANA UNIVERSITY, GADCHIROLI

Appendix - A

**MASTER OF BUSINESS ADMINISTRATION
(TWO YEARS COURSE IN FACULTY OF COMMERCE)
COURSE AND EXAMINATION SCHEME WITH CHOICE BASED CREDIT SYSTEM
I – SEMESTER**

Area	Unique Subject Code (USC)	Subject	Teaching Scheme				Examination Scheme				
			Total Hours			No. of Credits	Theory				
			L	T	Total Hours		Duration of Paper (Hrs.)	Max. Marks	Max. Marks Internal Assessment	Total	Min. Passing Marks
Core Course	PCB1C01	Principles of Management	30	10	40	4	3	70	30	100	50
	PCB1C02	Managerial Economics	30	10	40	4	3	70	30	100	50
	PCB1C03	Found. Course in Marketing & Sales Management	30	10	40	4	3	70	30	100	50
	PCB1C04	Found. Course in HRM	30	10	40	4	3	70	30	100	50
Compulsory Foundation	PCB1F05	Financial Accounting	25	15	40	4	3	70	30	100	50
	PCB1F06	Quantitative Techniques	25	15	40	4	3	70	30	100	50
	PCB1F07	Business Legislation	30	10	40	4	3	70	30	100	50
	PCB1F08	Computers for Managers	30	10	40	4	3	70	30	100	50
SEMESTER TOTAL			230	90	320	32	-	800			

L= LECTURES T= THEORY ESE= END SEMESTER EXAMINATION IE= INTERNAL EVALUATION

GONDWANA UNIVERSITY, GADCHIROLI
MASTER OF BUSINESS ADMINISTRATION
(TWO YEARS COURSE IN FACULTY OF COMMERCE)
COURSE AND EXAMINATION SCHEME WITH CHOICE BASED CREDIT SYSTEM
II – SEMESTER

Appendix - B

Area	Unique Subject Code (USC)	Subject	Teaching Scheme				Examination Scheme				
			Total Hours			No. of Credits	Theory				
			L	T	Total Hours		Duration of Paper (Hrs.)	Max. Marks	Max. Marks Internal Assessment	Total	Min. Passing Marks
		ESE	IE								
Core Course	PCB2C01	Organizational Behavior & development	30	10	40	4	3	70	30	100	50
	PCB2C02	Environment Management	30	10	40	4	3	70	30	100	50
	PCB2C03	Cost & Management Accounting	25	15	40	4	3	70	30	100	50
	PCB2C04	Entrepreneurial Development	30	10	40	4	3	70	30	100	50
Compulsory Foundation	PCB2F05	Business Research	30	10	40	4	3	70	30	100	50
	PCB2F06	Financial Management	25	15	40	4	3	70	30	100	50
	PCB2F07	Strategic Management	30	10	40	4	3	70	30	100	50
	PCB2F08	Technology & R&D Management	30	10	40	4	3	70	30	100	50
SEMESTER TOTAL			230	90	320	32	-	800			

L= LECTURES T= THEORY ESE= END SEMESTER EXAMINATION IE= INTERNAL EVALUATION

GONDWANA UNIVERSITY, GADCHIROLI

Appendix - C

MASTER OF BUSINESS ADMINISTRATION

(TWO YEARS COURSE IN FACULTY OF COMMERCE)

COURSE AND EXAMINATION SCHEME WITH CHOICE BASED CREDIT SYSTEM

III – SEMESTER

Area	Unique Subject Code (USC)	Subject	Teaching Scheme				Examination Scheme				
			Total Hours			No. of Credits	Theory				
			L	T	Total Hours		Duration of Paper (Hrs.)	Max. Marks	Max. Marks Internal Assessment	Total	Min. Passing Marks
Core Course	PCB3C01	Applied Operations Research	25	15	40	4	3	70	30	100	50
	PCB3C02	Business Ethics & Corporate Governance	30	10	40	4	3	70	30	100	50
Compulsory Foundation	PCB3F03	Project Management & Quality Management	30	10	40	4	3	70	30	100	50
	PCB3F04	Public System Management	30	10	40	4	3	70	30	100	50
Elective Foundation Gr. (Choose any 1 or both Specializ	SP-I - 1 For subject code see 'Pool of Subjects'	Specialization I - 1	30	10	40	5	3	70	30	100	50

ation Gr. From A/B/C of III Sem. pool	SP-I - 2 For subject code see 'Pool of Subjects'	Specialization I - 2	30	10	40	5	3	70	30	100	50
Elective Gr. (Choose any 1 Gr. From D/E/F/G /H/I/J of III Sem. pool	SP-II - 1 For subject code see 'Pool of Subjects'	Specialization II - 1	30	10	40	5	3	70	30	100	50
	SP-II - 2 For subject code see 'Pool of Subjects'	Specialization II - 2	30	10	40	5	3	70	30	100	50
SEMESTER TOTAL			235	85	320	36	-	800			

L= LECTURES T= THEORY ESE= END SEMESTER EXAMINATION IE= INTERNAL EVALUATION

Note: - If only 1 Gr. Is chosen from elective foundation (A/B/C), then choose any 1 Gr. from elective (D/E/F/G/H/I/J)

	SP-I - 5 For subject code see 'Pool of Subjects'	Specialization I - 5	30	10	40	5	3	70	30	100	50
Chosen Elective Group	SP-II - 3 For subject code see 'Pool of Subjects'	Specialization II - 3	30	10	40	5	3	70	30	100	50
	SP-II - 4 For USC see IV Semester Pool	Specialization II - 4	30	10	40	5	3	70	30	100	50
	For subject code see 'Pool of Subjects'	Specialization II - 5	30	10	40	5	3	70	30	100	50
	SEMESTER TOTAL			180	60	240	40	-	800		

L= LECTURES T= THEORY ESE= END SEMESTER EXAMINATION IE=
INTERNAL EVALUATION