



GONDWANA UNIVERSITY GADCHIROLI

Ordinance NO 68 OF 2017

ONSCREEN REVALUATION OF THE ANSWER BOOKS OF EXAMINEES APPEARING FOR THE UNIVERSITY EXAMINATIONS ORDINANCE, 2017

Whereas , it is expedient to provide an Ordinance in respect of on screen revaluation of the answer books of Examination appearing for the University Examination for purposes here in after appearing, the Management council is hereby pleased to make the following Ordinance:-

- 1 This Ordinance may be called as **“Onscreen Revaluation of the Answer Books of examinees appearing for the University Examinations ,Ordinance , 2017.”**
- 2 This Ordinance shall come into force with effect from the date of its Making by the Management council.
- 3 In this Ordinance, unless the context otherwise requires, the Hard copy means online copy of the assessed answer books of the theory paper, whereas all other nomenclatures shall have their conventional meanings.

4 Eligibility :-

- i) The examinee shall be entitled to apply for revaluation in the prescribed form along with requisite fees and other necessary documents for Hard copies only of his/her assessed answer book (s) of the immediately preceding University Examination(s), in which he/she has appeared.
- ii) The examinee shall be eligible to apply for Hard copies of maximum two answer books only.
- iii) The examinee shall not be eligible to apply for the Hard copy of assessed answer books pertaining to the Practical, Sessional, Viva-Voce examinations, Dissertation and Thesis, wherever applicable and also of such University Examinations, where only Grade is awarded, instead of numerical marking.

5 Procedure for Application :

- i) The examinee (hereinafter referred to as “Person”), alone shall be entitled to get the online Hard copy of the assessed answer book, on the payment of requisite fee.
- ii) The person desirous of getting the online Hard copy of assessed answer book shall be required to apply in the prescribed Application Form. The person shall be required to submit separate Application Forms for different examination. For example, 2nd and

3rd Semester/ Year of the same course (like B.E., B.Com, B.A. etc.) shall be treated as different Examinations.(Appendix-A)

- iii) The application form shall be made available on University's Website www.unigug.org
 - iv) The person shall have to submit Application Form within five days, (Excluding the day of declaration of the result) from the date of declaration of result of the concerned Examination.
 - v) The person shall have to submit Application Form at the same college where he/she had submitted the examination form for the concerned examination. The Principal of the concerned College shall take care that all the received Application Forms are duly uploaded online on or before seventh day from the date of declaration of result of the concerned examination.
 - vi) An Application Form received after the last date as mentioned above shall not be accepted by the Principal of the concerned College.
 - vii) Application form shall be accompanied with the prescribed non-refundable fee for photo copy of answer book Rs. 300/- per copy and challenge to valuation Rs.150/- percopy. The same shall be payable in cash or Demand Draft, drawn in favor of FINANCE & ACCOUNTS OFFICER, GONDWANA UNIVERSITY GADCHIROLI, payable at GADCHIROLI. The College shall be entitled to retain an amount of Rs.50/= per Application Form towards downloading, printing, scrutiny & other miscellaneous expenses.
 - viii) The Application Form shall be accompanied with the photo copy of the Mark List of the concerned examination, attested by the Principal of the College/full time approved Teacher of the College.
 - ix) The Principal of the College, in receipt of such Application Form(s) , shall scrutinize and submit them, examination wise, online to the University and the hard copies of the these Application Forms shall be forwarded in separate covers (examination wise) along with the fees so collected, in the form of D.D. in favour of THE FINANCE & ACCOUNTS OFFICER, GONDWANA UNIVERSITY GADCHIROLI, payable at GADCHIROLI, not later than 3 (three) days, of the last date of submission of Application Form of the concerned examination.
 - x) The Application Form(s) received after the due date shall not be entertained by the University.
 - xi) The Application Form(s), incomplete in any respect, shall be liable to be rejected.
- 6 Upon receipt of the Application Forms by the University from the Colleges, the Revaluation Section of the University shall immediately forward request to the concerned SECTION INCHARGE for the Hard

copies of the answers books, for which the Application Forms, complete in all respects, are received by the University. The Hard copies of same shall be uploaded on the University Website by the Revaluation Section, as early as possible.

- 7 The supply of online Hard copies of the answer books, under the provisions of this Ordinance, is an additional facility made available by the University to the Examinees. Therefore, any delay in uploading the Hard copies of the answer book and consequent delay in declaration of results of re-assessment, due to reasons beyond the control of University shall not confer any right upon the Examinees/ Persons for admission to the next higher class of the Course.
- 8 The Principal of the College shall forward the hard copies of answer books to the concerned Examinees only, who have duly made valid application for that, within THREE working days from the date of their uploading of Hard copies by the University, on its Website. The acknowledgement towards receipt of hard copies of the asked answer book(s) by the Examinee shall be taken & retained by the College, for any further query arising, if any.
- 9 The Examinee/ Person being the sole custodian of the given online Hard copies of the answer books, shall not be entitled to transfer the same to anybody, for any purpose, whatsoever as the same is supplied to him/ her for his/ her personal reference alone.
- 10 If any person is found guilty of any misuse of the Hard copy, he shall attract the provisions of Section 32(6) (a) of M.U. Act, 1994 and shall be liable of punishment ranging from cancellation of performance at the concerned examination(s) , to the confiscation of his/ her Degree(s), conferred , if any.

11 Challenge to Valuation :

Upon receipt of the Hard Copies of the demanded answer books by the Examinees from their respective Colleges :

- i) If the Examinee, is of the opinion that he/she has been granted less marks in any answer book shall have liberty to Challenge the Valuation, by payment of prescribed fee, as applicable/ notified/ modified from time to time.
- ii) The Examinees, under such circumstances, shall fill the 'CHALLENGE TO VALUATION (CTV) Form' (Appendix B) put up on the University's Website and shall submit it to the Principal of the concerned College, along with the following documents :
 - (a) Requisite fee in Cash/ DD towards CTV as prescribed/ notified/ modified from time to time, for the answer book(s) which he/she has duly acquired in accordance with the procedure as mentioned in paragraph (8) above.
 - (b) Attested Photo Copy of the Mark Sheet wherein the Subject marks are under challenge
- iii) The Principal of the College, in receipt of such CTV Form(s) , shall scrutinize and submit them, examination wise, online to the University and the hard copies of the these CTV Forms shall be forwarded in separate covers (examination wise) along with the fees so collected, in the form of D.D. in favour of THE FINANCE

& ACCOUNTS OFFICER, GONDWANA UNIVERSITY GADCHIROLI, payable at GADCHIROLI, not later within SEVEN working days from the date of uploading of Hard copies by the University, on its Website.

- iv) The Revaluation Section of the University shall scrutinize the CTV Forms and other documents submitted by the Colleges and shall keep ready the Hard copies of the answer books, for which the CTV has been made by the Examinees, for the purposes of revaluation.

12. Reassessment Process :

- i) The Revaluation of the answer books challenged under paragraph 11 (ii) of this Ordinance shall be carried out at an appropriate place, designated by the Hon'ble Vice Chancellor. This place shall be under the supervision of a person designated as Chief Spot Assessment Supervisor, who shall be the custodian of all the passwords to be issued to examiners for accessing the relevant answer books for revaluation.
- ii) The Revaluation shall be carried out onscreen at the designated centre, as far as possible.
- iii) The Agency authorized by the University shall be responsible for the masking of answer books, by using appropriate software, so as to conceal the identity of the candidate i.e. his Roll Number, Enrollment Number, Centre Number, Name and Signature and also any mark on the answer book which may reveal the identity of the Examinee. The Agency shall conceal the marks awarded by original Valuer as well as the moderator, both on the front page as well as inside of the answer book. Further, the Agency shall also conceal the signatures of the Officer-in Charge and invigilator and also the stamp put by the Officer-in Charge of the examination centre.
- iv) If the marks awarded by the subsequent examiner vary/ deviate by more than 10% of the earlier allotted marks on either side, then alone the marks awarded by the subsequent examiner shall be awarded to the concerned Examinee. Provided that fraction if any, in calculation shall be made to next the higher integer.
- v) The change in mark, if any, shall be communicated to the Examinee concerned through a suitable Notification issued by the University, which shall be binding on him/ her.

13. Revised Mark List Delivery :

- i) The revised Mark Sheet shall be issued by the University to the concerned Examinees, through Concerned College only,

within the period of fifteen days from the date of revaluation, as far as possible.

- ii) The revised Mark Sheet to the examinee in such cases shall be handed over only on surrendering of his/ her original marks sheet at the same college where from he/she has earlier submitted the prescribed application form through the concerned Principal, who shall obtain acknowledgement while issuing the revised mark sheet and obtain the original mark sheet from the candidate which will be sent to the University, within one week from the date of delivery of revised mark sheet to the Examinee.

- iii) The alteration accrued to the applicant person/ Examinee shall be counted towards award of merit, medals and prizes, if any.

(Statement of object and reasons)

The Vice-Chancellor of the University had issued Direction No 178 of 2015 is required to be converted into an ordinance alongwith the provision made in Notification No.260/2015 dated 4/07/2015, hence this draft ordinance is prepared for its consideration by the Academic Council and the Management Council.



GONDWANA UNIVERSITY, GADCHIROLI

(Established by Government of Maharashtra vide Notification No. MISC -2010/ (252/10) UNI -4 Dated 27th Sept. 2011 as State University Governed by Maharashtra Universities Act, 1994)
(Academic Section)

Appendix-A

FORM NO. GUG/ACAD/PAB

(Refer para 4 I of the Ordinance)

APPLICATION FORM TO APPLY FOR PHOTOCOPY OF THE ANSWER BOOKS

(To be filled in by an Examinee desirous of seeking Photocopy of Answer Book)

1. Name of the Applicant : _____
2. Univ. Enrolment number : _____
3. Name of the Faculty : _____
4. Name of the Course : _____
5. Examination (Yr/ Semester) : _____ , summer/ winter, 20_____
6. Exam Roll Number : _____
7. College Name & Place : _____

SUBJECTS IN WHICH THE ANSWER BOOKS ARE REQUESTED

(In accordance with the provisions of Ordinance, the Students can apply for Photocopies of the answer books in not more than TWO Subjects)

S.N.	NAME OF THE SUBJECT
01	
02	

DECLARATION BY THE APPLICANT

I, _____, the Applicant has read and understood the provisions of the governing Ordinance. I do hereby declare that the Photocopies, if provided by the University shall be used only for the purposes meant for in the said Ordinance I further declare that it is just an additional facility provided by the University for the benefit of Examinees.

Date: _____

Place: _____

Name & Signature of the Applicant: _____

(To be filled in by the College Staff)

NO. OF A/B APPLIED FOR	AMOUNT COLLECTED	Cash/ DD	Signature/ Initials of the Receiver



GONDWANA UNIVERSITY, GADCHIROLI

(Established by Government of Maharashtra vide Notification No. MISC -2010/ (252/10) UNI -4 Dated 27th Sept. 2011 as State University Governed by Maharashtra Universities Act, 1994)
(Academic Section)

Appendix-B

FORM NO. GUG/ACAD/CTV

(Refer Para 11 ii of the Ordinance)

APPLICATION FORM TO APPLY FOR CHALLENGE TO VALUATION (CTV)

(To be filled in by an Examinee desirous of seeking Challenge to Valuation)

1. Name of the Applicant : _____
2. Univ. Enrolment number : _____
3. Name of the Faculty : _____
4. Name of the Course : _____
5. Examination (Yr/ Semester) : _____, summer/ winter, 20_____
6. Exam Roll Number : _____
7. College Name & Place : _____

SUBJECTS IN WHICH THE VALUATION IS CHALLENGED

(In accordance with the provisions of Ordinance, the Students can apply for Photocopies of the answer books in not more than TWO Subjects)

S.N.	NAME OF THE SUBJECT
01	
02	

DECLARATION BY THE APPLICANT

I, _____, the Applicant has read and understood the provisions of the governing Direction No. 178 of 2015. I do hereby declare that whatever is the result of revaluation, it will be final & binding on me. I further declare that it is just an additional facility provided by the University for the benefit of Examinees.

Date: _____

Place: _____

Name & Signature of the Applicant: _____

(To be filled in by the College Staff)

NO. OF CTV APPLIED FOR	AMOUNT COLLECTED	Cash/ DD	Signature/ Initials of the Receiver



GONDWANA UNIVERSITY, GADCHIROLI

(Established by Government of Maharashtra vide Notification No. MISC -2010/ (252/10) UNI -4 Dated 27th Sept. 2011 as State University Governed by Maharashtra Universities Act, 1994)
(Academic Section)

NOTIFICATION

(Under provision of paras 4 i and 11 i of the Ordinance)

NO./ GUG/ ACAD_CTV_FEE/ 260 /2015

04TH July, 2015

This is to notify in general and particularly to the Examinees/ Students of various courses conducted by this University that a **Ordinance 2016**, creating provisions to the Examinees in various Courses under different faculties, where Onscreen Valuation System has been executed, to avail facilities of securing photo copies of answer books (maximum two) of the immediate past appeared Examination(s) and apply for 'Challenge to Valuation' (CTV), if they feel so, has already been made by this University.

The Examinees/ Students may avail this additional facility, which shall be provided in accordance with the provisions of aforesaid **Ordinance**, at the following extra charges :

S.N.	FACILITY TO BE AVAILED	PRESCRIBED FEE IN INR
01	Photo Copy of the Answer Book(s)	300/= per copy
02	Challenge to Valuation	150/= per copy

The College shall retain an amount of INR 50/= per Answer Book Photocopy towards Downloading, Printing and other incurred miscellaneous charges.

All concerned are hereby informed to take note of this.