



GONDWANA UNIVERSITY, GADCHIROLI

Direction No. 37 of 2022

QUALIFICATIONS, RECRUITMENT, TERM OF OFFICE, DUTIES AND CONDITIONS OF SERVICE OF THE DEANS OF THE FACULTIES IN THE UNIVERSITY, DIRECTION, 2022.

Whereas, the Maharashtra Public Universities Act, 2016 (Mah. Act No.VI of 2017)(hereinafter the "Act") has come into force with effect from 1st March, 2017 and the same is applicable to the Gondwana University, Gadchiroli (hereinafter the "University") ;

AND

Whereas, as per section 15 of the Act there is required to have a Dean, a full time salaried officer of the University, for each faculty of the University and as per the provisions of section 34 of Act the University shall have the below mentioned four faculties: -

- i) Faculty of Science and Technology;
- ii) Faculty of Commerce and Management;
- iii) Faculty of Humanities;
- iv) Faculty of Inter-disciplinary Studies.

As such the University is required to have in all four Deans, one for each Faculty. Since, however, the Higher & Technical Education Department of the Government of Maharashtra Vide Government Resolution No. PDNI-2017/P.K.167/17/Vishi-1 dated 14/01/2019 has sanctioned only two post of Deans for Gondwana University, Gadchiroli;

AND

Whereas, the Management Council of the University in its meeting held on 28/02/2019 Vide item No. 19 has resolved to appoint Deans, on the sanctioned posts, for the below mentioned faculties: -

- (i) Faculty of Science and Technology;
- (ii) Faculty of Humanities; and the Management Council has further decided to adopt the qualifications prescribed for the post of Professor / Principal provided under Para 4.1.0 and 4.2.0, respectively, under U.G.C. Regulations on Minimum Qualifications for Appointment of the Teachers and other Academic Staff for Universities and Colleges and Measures for the Maintenance of Standards in Higher Education's 2010

(now since revised vide UGC Regulations on Minimum Qualifications for Appointment of Teachers and the Academic staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 dt. 18/07/2018 as adopted by the University vide Direction No. 11 of 2021 dt. 28/06/2021), for the post of Deans with aggregate minimum teaching or research experience of not less than 15 years in concerned discipline/faculty;

AND

Whereas, as per entry 20 in section 71 of the Act the subject of qualifications, recruitment, code of conduct, terms of office, duties and conditions of service of officers of the university, which includes the post of Dean of the Faculty, is the subject matter of a Statute of the University but since the Act vide section 15(4) prescribes the qualifications and experience required for appointment of Deans and further since the Act contains elaborate provisions with respect to composition of the selection committee for appointment of officers of the University, including the Dean, the term of office of the Dean, his/her powers and duties, disciplinary action against him/her, it is considered desirable to frame a Statute for certain matters which are incidental to the appointment and functioning of the Deans of the University, for which explicit provision is not made in the Act;

AND

Whereas, Statute making is a time consuming process and there is exigency within the meaning of the provision of section 12(8) of the Act for issuance of the necessary Direction as a stop gap arrangement pending making of the necessary Statute and especially when the Direction No. 1 of 2022 , governing the subject matter of the present Direction has lapsed by virtue of the provision of the proviso to section 12(8) of the Act.

Now, therefore, I, Dr. Prashant S. Bokare, Vice-chancellor, Gondwana University, Gadchiroli, in exercise of the powers vested on me under provision of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016, do hereby issue following Direction, incorporating the provisions of the lapsed Direction 1 of 2022, with suitable modifications: -

1. This Direction shall be called “Qualifications, recruitment, terms of office, duties and conditions of service of the Deans of the Faculties in the University, Direction, 2022.”
2. This Direction shall come into force with effect from the date of its issuance.
3. In this Direction, unless the context otherwise requires: -
 - a) ‘Act’ means the Maharashtra Public Universities Act, 2016, i.e. Maharashtra Act No. VI of 2017;
 - b) ‘Chancellor’ means the Chancellor of the University

- c) 'Dean' means Dean of any Faculty of the University.
- d) 'Faculty' means a Faculty constituted as per the provisions of section 34 of the Act.
- e) 'Scrutiny Committee' means the committee appointed by the Vice-Chancellor for the purpose of scrutinising the applications received in response to the advertisement issued by the University for appointment of Deans of the Faculties, for deciding the eligibility of the applicants.
- f) 'Selection Committee' means the selection committee constituted as per the provisions of sub-section (2) of section 105 of the Act for making recommendations of suitable candidates for appointment to the post of Deans.
- g) 'University' means the Gondwana university, Gadchiroli.
- h) 'Vice-chancellor' means the Vice-chancellor of the university.

4. Eligibility for appointments Dean of the faculty in the University:-

- A. i) An eminent scholar with Ph.D. qualifications (s) in the concerned/allied/relevant discipline(s)/faculty and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and or research/policy papers.
- ii) A minimum of fifteen years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- iii) Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process.

OR

- i) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.
- ii) A Ph.D. Degree in concerned/allied/relevant discipline (s)/ faculty in the institution concerned with evidence of published work and research guidance.
- iii) Principal/Professor with a total experience of fifteen years of teaching/research/administration in Universities, Colleges and other institutions of higher education.

B. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (P.B.A.S.), as set out in the U.G.C. Regulations dated 30th June, 2010 and amendments thereof for the Post of Professor/Principal (Direct Recruitment)

C. Aggregate minimum teaching or research experience of not less than fifteen years in the concerned discipline/faculty.

ii) Candidate for the post of the Dean shall not be less than 45 years of age, unless he/she is already in the service of the university or affiliated college.

5 Selection Process for appointment of Dean:-

i) The University shall duly advertise the vacant post(s) of the Dean of the faculty, specifying the faculty for which the Dean(s) is/are to be appointed. The advertisement of the post(s) shall be given in at least two newspapers having national circulation, including one in the vernacular language. It shall also be displayed on the website of the University. Adequate time, as determined by the Vice-Chancellor, shall be given to the applicant for applying for the post(s).

ii) Applications shall be invited in the prescribed format only and all the applications (in the prescribed form) shall be accompanied by the necessary documents evidencing eligibility of the applicant for the post of the Dean of the faculty, a declaration in prescribed form regarding small Family, as per the provision made in Notification No. SRV 2000/(CR(17/2000))/XII, dated 28th March, 2005 of General Administration Department, Govt. of Maharashtra, Mumbai, and also by the prescribed application fee (to be paid in the prescribed mode).

iii) An applicant already in the employment, either in temporary capacity or in permanent capacity, in the university or in the affiliated college or outside the university or in the government agency shall have to submit his/her application through proper channel with 'No objection' certificate from his/her employer on or before the last date. An applicant may submit an advance copy of his/her application form, in anticipation of getting the 'No objection Certificate' from his/her employer. However, the applicant must produce the required 'No objection Certificate' at the time of interview, if invited.

iv) All the applications received on or before the prescribed last date shall be subject to scrutiny by the appropriate scrutiny committee of not more than three persons constituted by the Vice-Chancellor for the purpose. All the applicants found eligible for the post shall be shortlisted and shall be invited for the purpose of the interview. The scrutiny committee, among other things, shall keep in mind following points while accepting or rejecting the applications :-

- a) Whether the application is incomplete and/or erased and /or carries wrong information in respect of educational qualifications, experience, age etc.
- b) Whether the certificates annexed with the application form are attested.
- c) Whether the prescribed fee is paid by the applicant.
- d) Whether the application is received through proper channel, if the applicant is in employment.

- e) Whether the applicant has submitted the declaration required to be submitted with an application.
- f) Whether the application is received in the university on or before the last date prescribed for the purpose.

The recommendations of the committee shall be subject to the approval of the vice-chancellor. No correspondence shall be made with the applicant candidate regarding invalidity of an application form and the reasons therefor.

v) There shall be at least two valid applications for each post of the Deans in order to conduct the interviews by the selection committee.

vi) There shall be a selection committee for making recommendations of suitable candidates for appointment to the Post of Dean for the faculty concerned. The selection committee shall be as per the provisions of section 105 of the Act.

vii) The meeting of the selection committee shall be conducted as per the provisions of sub-section 4 of section 105.

viii) An applicant shall have to attend an interview at his/her own expense.

ix) Canvassing in any form and directly or indirectly is prohibited and it shall disqualify the concerned candidate.

x) The selection committee shall interview and adjudge the merits of each candidate regarding his/her performance in the interview. If found suitable, shall recommend a panel of names arranged in order of merit, for appointment to the post of Dean of the faculty concerned.

xi) The Vice-chancellor shall appoint a person recommended in a panel of names arranged in order of merit as Dean of the faculty concerned.

Provided that the Vice-chancellor shall record reasons in writing if he/she decides, to alter the order of merit recommended by the selection committee for the said appointment. However, such alteration shall be given effect only after getting assent to it from the Hon'ble Chancellor.

xii) The appointment order shall be issued in the name and under the signature of the Vice-Chancellor.

6. **The term of appointment of a Dean:-** The appointment of a Dean of faculty of the University shall be for the period as prescribed in section 15 of the Act. However, the appointee may resign from the post of Dean, by giving a month notice or by depositing a salary of one month, before expiry of his/her tenure. Similarly, the appointment of Dean can be terminated before expiry of the tenure after giving one-month notice or payment of one-month salary in lieu of such notice.

7. **Responsibilities of the Dean of a Faculty:-** Every Dean of the Faculty in the University shall be invested with the powers and be subject to the duties which are

enumerated in the relevant provisions of the Act. In addition to the explicit responsibilities associated with this post every Dean shall be liable to discharge any additional responsibility which the Vice-Chancellor may entrust in the interest of the University and which is commensurate with the post of the Dean of the faculty.

8. Subject to revision by the state Government, every full time Dean shall be entitled to the salary as per the pay band S-14 (Rs. 144200-218200) as given in the Direction No. 11 of 2021, dt. 28/06/2021, of the University.

Place: Gadchiroli

Date: 29.12.2022

(Dr. Prashant S. Bokare)
Vice-chancellor